



Office of Residence Life University Housing Exemption Request Form

Per University policy, all full-time freshmen and sophomore students of Kentucky State University are required to live in University housing excluding the four designated exceptions (listed below). NOTE: Exceptions must be met before the first day of classes AND requested before signing a Two-Semester Residence Hall contract. Students who are currently in a residence hall contract agreement will not be granted a requested exception during the contracted period.

Please print and write legibly.

Student's Name: _____ SID#: _____

Street Address

For Office Use Only

Date Documentation Submitted: _____ Received by: _____

Request Decision: _____ Amount of Charges Accessed: \$ _____

Dir. of Res. Life's Signature: _____ Date: _____

Date Decision E-mail Sent: _____

Appeal Process

Date Appeal Received: _____ Date Forwarded to Committee: _____

Committee's Meeting Date: _____ Committee's Appeal Decision: _____

Date Decision E-mail Sent: _____ Date Banner System Updated: _____