



ACTIVE SHOOTER EMERGENCY PLAN

1. Policy Statement /Procedure Description

Kentucky State University instated an Active Shooter Emergency Plan to give students, staff and faculty a short and simple response to an emergency situation. An active shooter is an individual or individuals who are actively engaged in killing or attempting to kill people in a populated area.

- The victims are often selected at random.
- The event is unpredictable and evolves quickly.
- Knowing what to do can save lives.

When an Active Shooter is in your vicinity, you must be prepared both mentally and physically to deal with the situation. You have three options:

OPTION 1- RUN

- x Have an escape route and plan in mind. Attempt to exit the building immediately.
- x Leave your belongings behind.
- x Evacuate regardless of whether others agree to follow.
- x Help others escape, if possible. Notify anyone you may encounter to exit the building immediately.
- x Report to an area that is a safe distance away from the location of the threat. Generally this will be an area established in an emergency plan by each building head, approved by Campus Police and Security
- x Do not attempt to move the wounded.
- x Prevent others from entering an area where the active shooter may be.
- x Keep your hands visible.
- x Call The KYSU Police Dept at 502597-6878 dial 911, or active a Blue Emergency Phone when you are safe.

OPTION 2 - HIDE

- x Hide in an area out of the shooter's view.
- x Go to the nearest room or office.
- x Lock the door or block the entry to your hiding place. Do not answer or unlock the door.
- x Silence your cell phone (including vibrate mode) and dim the lights on the phone.

