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HOUSING ACCOMMODATION NEEDS FOR STUDENTS WITH DISABILITIES

Kentucky State University recognizes its responsibilities to reasonably accommodate its students with disabilities through the Accessibility and Disability Resource Center.

Students with disabilities who will need special accommodations for on-campus housing should indicate the need on their housing application. Also, the student should contact the Accessibility and Disability Resource Center (ADRC) to discuss their needs and fill out a Request for Accommodation Form prior to arrival. Additional information may be obtained by contacting:

ADRC DOCUMENTATION QUESTIONNAIRE FOR SPECIAL ACCOMMODATIONS REQUEST

This questionnaire is designed to assist the diagnosing professional in providing adequate disability documentation and may be submitted in place of a typed report. Please note that an official letterhead must be attached to all typed documents.

STUDENT INFORMATION:

LAST NAME: _____ FIRST NAME: _____

CWID: _____ CLASSIFICATION: FR SO JR SR

DATE: _____

ACCOMODATION REQUESTED (circle one):   SINGLE ROOM   FIRST FLOOR   OTHER

1. DSM or ICD Diagnosis (please use words, for example, ADHD-Combined Presentation, not numeric codes):

    _____
    _____
    _____
    _____
    _____

2. Date diagnosed: _____

3. Testing/assessment tools used in diagnosis with date(s) of evaluation:

    _____
    _____
    _____
    _____
    _____

4. Describe current symptoms which meet criteria for this diagnosis:

    _____
    _____
    _____
    _____
    _____

5. Describe current substantial limitations on academic performance and/or major life activity:

    _____
    _____
    _____
    _____
    _____

SERVICE AND EMOTIONAL SUPPORT ANIMAL INFORMATION

Service Animal

If you have a physical or mental disability that substantially limits one or more major life activities, then you are entitled to a service animal that performs tasks for you. If your disability is not apparent, people may ascertain that your animal is a service animal by asking if the animal is required due to a disability and by asking what tasks it has been trained to perform. However, others may not ask specific questions about your disability.

Emotional Support Animal

An emotional support animal (ESA) is an animal that provides comfort just by being with a person. Because they have not been trained to perform a specific job or task, they do not qualify as service animals under the ADA. Unlike a service animal, students must request to bring an emotional support animal on campus and must provide sufficient documentation to the ADRC and OHRL.

Qualifications for a Service Animal

For an individual to qualify for maintaining a service animal on campus:

>   The student must have a disability as defined by the ADA; and
>   The accompanying animal must be trained to do specific tasks for the student.

The ADRC also requests, but does not require, that any student with a service animal register it with the ADRC so that campus and housing accommodations can be coordinated.

Qualifications for an Emotional Support Animal

For an individual to qualify for maintaining an emotional support animal on campus and in campus housing:

>   The student must have a disability as defined by the ADA;
>   The student must have registered the animal with the ADRC;
>   The student must demonstrate an established relationship with the animal for it to be considered an emotional support animal (no less than 3 months);
>   The student must notify the ADRC if an approved animal is to be replaced, and he or she must submit a new application/request for the new animal.

Process for registering an ESA at Kentucky State University

1.   Submit disability documents that are no more than three (3) years old to the Accessibility & Disability Resource Center. Those documents must be on an official letterhead from the mental health professional or doctor. The documents must be signed and dated by the mental health professional or doctor.

The letter is to include:

- P

processing.

4.   Complete the Service/Emotional Support Animal Roommate Agreement located at the OHRL, located in the ASB Building.

5.   You will

Policies, Rules, and Conditions:

1. All ESA-related policies and regulations, ESA informational documents, and KSU policies and regulations are incorporated by reference into an ESA application.
2.

3.   Is there evidence that an ESA has helped this student in the past or currently? If yes, please describe.

_____

_____

_____

_____

Thank

_____ _____